

Government of the People's Republic of Bangladesh  
Ministry of Defence  
Ganobhaban complex  
Sher-e-Bangla Nagar, Dhaka.  
[www.mod.gov.bd](http://www.mod.gov.bd)

No. MOD/D-2/Project-2/2007/APSCO/Part-2/334

Date: 06 September 2016

To: Chief Accounts Officer  
Ministry of Defence  
HBFC Bhaban, Dhaka.

**Subject:** Attending the 'The 6<sup>th</sup> UN-SPIDER Beijing Conference' and 'Space Based Technologies for Flood and Drought Monitoring and Risk Assessment' to be held in Beijing, China.

Dear Sir,

I am directed to convey the sanction of deputation in favour of Mr. Md. Badrul Alam, Joint Secretary, Ministry of Defence, Dhaka to participate in 'The 6<sup>th</sup> UN-SPIDER Beijing Conference' from 19 to 21 September 2016, Mr. Md. Manzur Morshed, Finance Adviser (Deputy Secretary) and , Mr S. M. Humayun Kabir, Principle Scientific Officer, Bangladesh Space Research and Remote Sensing Organization (SPARRSO) to participate in 'The 6<sup>th</sup> UN-SPIDER Beijing Conference' and 'Space Based Technologies for Flood and Drought Monitoring and Risk Assessment' from 19 to 27 September 2016 to be held in Beijing, China (excluding traveling/transit period).

2. The terms & conditions of the sanction are as follows:
  - a. The period of this tour including transit will be treated as on duty;
  - b. They will draw their pay & allowances in Bangladesh currency;
  - c. Expenses for roundtrip air ticket of economy class and local accommodation of Mr. Md. Manzur Morshed, Finance Adviser, SPARRSO and Mr S. M. Humayun Kabir, Principle Scientific Officer, SPARRSO will be borne by APSCO and RCSSTEAP (China) respectively. All expenses of Mr. Md. Badrul Alam, Joint Secretary, Ministry of Defence regarding the Conference will be borne by the Government of Bangladesh. In connection with the visit, all other expenses (if applicable as per rules) will be borne by the Govt. of Bangladesh;
  - d. They will submit a report within 15 days after his return and
  - e. Overstay will not be allowed.
3. This order is issued with the approval of the competent authority.

Sincerely yours,

Sd/-

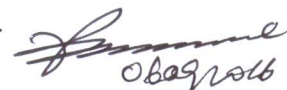
(Sheikh Mohammad Billal Hossain)  
Deputy Secretary  
Phone: 9142991

No. MOD/D-2/Project-2/2007/APSCO/Part-2/334

Date: 06 September 2016

Copy forwarded for kind information & necessary action to (not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka. (With the request to issue a Note Verbale).
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Beijing, China.
5. H.E. Ambassador, Embassy of the People's Republic of China in Bangladesh, Plot 2&4, Embassy road, Block-1, Baridara, Dhaka.
6. Additional Secretary, Ministry of Defence, Dhaka.
7. Chairman, SPARRSO, Agargaon, Dhaka.
8. Secretary-General, Asia-Pacific Space Cooperation Organization (APSCO), Building 13 & 14, Section- 3, No.188, South West fourth Ring, Fengtai District, Beijing, China.
9. Director General, Department of Immigration & Passport, Dhaka.
10. Mr. Md. Badrul Alam, Joint Secretary, Ministry of Defence, Dhaka
11. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Mr. Md. Manzur Morshed, Finance Adviser, SPARRSO, Dhaka
14. Mr S. M. Humayun Kabir, Principle Scientific Officer, SPARRSO, Dhaka
15. System Analyst, Ministry of Defence, Dhaka.
16. Private Secretary to the Senior Secretary, Ministry of Defence, Dhaka.



(Sheikh Mohammad Billal Hossain)  
Deputy Secretary