

Government of the People's Republic of Bangladesh
Ministry of Defence
Ganabhaban Complex
Sher-e-Bangla Nagar, Dhaka 1207
www.mod.gov.bd

No:23.00.0000.110.25.019.15-814

Dated: 21 May 2018

To: Chief Accounts Officer, Ministry of Defence
HBFC Bhaban, 22, Purana Paltan, Dhaka

The undersigned is directed to convey the sanction of the Government to the following official to participate in the 'IOT Conference' to be held in Zaragoza, Hiberus Hotel, Spain from 21-22 June 2018 (excluding traveling/transit period):

Sl. No.	Name & Designation	Remarks
1	Ms. AFIA KHATOON Joint Secretary, Ministry of Defence	Chief Inovation Officer
2	Md. AKTERUZZAMAN System Analyst, Ministry of Defence	Inovation Member

2. The terms & conditions are as follows:

- The period of their tour including transit will be treated as on duty;
- They will draw their pay and allowances in local currency;
- All expenses in this connection will be borne by the Government of Bangladesh (GoB);
- They will submit a report within 15 days after their return;
- Overstay will not be allowed.

3. This order is issued with the approval of the competent authority.

Yours sincerely,

Sd/-

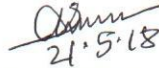
(Asma Mozammel)
Senior Assistant Secretary (D-11)
Phone: 9113319, Fax: 9144819

No:23.00.0000.110.25.019.15-

Dated: 21 May 2018

Copy forwarded for kind information & necessary action to (not according to seniority):

- Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's office Dhaka.
- H. E. Ambassador, Embassy of Spain, Dhaka, Bangladesh.
- Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale).
- Director General of Immigration & Passports, Dhaka.
- Director, Hazrat Shajalal (R) International Airport, Dhaka.
- General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
- Mst. Afia khatoon, Joint Secretary, Ministry of Defence, Dhaka.
- Md. Akteruzzaman, System Analyst, Ministry of Defence, Dhaka.
- System Analyst, Ministry of Defence, Dhaka (With a request to Publish in the Website).
- Private Secretary to the Secretary, Ministry of Defence, Dhaka.
- Accounts Officer, Ministry of Defence, Dhaka.
- Personal Officer to the Additional Secretary (Wing-1), Ministry of Defence, Dhaka.
- Personal Officer to the Joint Secretary (4), Ministry of Defence, Dhaka.


21.5.18
(Asma Mozammel)
Senior Assistant Secretary (D-11)