

Government of the People's Republic of Bangladesh  
Ministry of Defence  
Gana Bhaban Complex  
Sher-e-Bangla Nagar, Dhaka  
www.mod.gov.bd

No . 23.00.0000.040.25.262.15.289

Date: 1.11.2017

To: Chief Accounts Officer  
Ministry of Defence  
HBFC Bhaban  
22, Purana Paltan, Dhaka

Sir,

I am directed to convey the sanction of deputation in favour of Md. Sanaul Hoque Mondal, Assistant Director, Bangladesh Meteorological Department to attend "KMA/WMO Regional Workshop on Impact-based Forecasts in RAI (Asia)". The Workshop will be held in Seoul, Republic of Korea from 7-9 November 2017 (excluding travelling/transit period).

2. The terms and conditions of sanction are as follows:

- a. The period of tour including transit will be treated as on duty.
- b. He will draw his pay and allowances in local currency.
- c. He will submit a report within 15 days after his return.
- d. Overstay will not be permitted; and
- e. All expenses in this connection including round trip air passage will be borne by Korea Meteorological Administration (KMA).

3. This order is issued with the approval of the competent authority.

your sincerely

Sd/-  
1/11/2017  
Nasim Banu  
Deputy Secretary  
Phone: +880 29141571  
E-mail: d4@mod.gov.bd

No . 23.00.0000.040.25.262.15.289

Date: 1.11.2017

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E Ambassador, Embassy of the Republic of Korea, 4, Madani Avenue, Baridhara, Dhaka.
2. Secretary, Ministry of Foreign affairs, Dhaka (With a request to issue a note verbale).
3. Director General, Immigration and Passports, Agargaon, Dhaka.
4. Director, Hazarat Shah Jalal (R) International Airport, Dhaka.
5. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
6. Director, Bangladesh Meteorological Department, Dhaka.
- ✓ 7. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
8. Private Secretary to the Secretary, Ministry of Defence, Dhaka.
9. Mr. Md. Sanaul Hoque Mondal, Assistant Director, Bangladesh Meteorological Department, Dhaka.
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka.

  
Nasim Banu  
Deputy Secretary