

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex,
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.263.15.253

Date : 1 September 2016

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana paltan, Dhaka

Sir,

I am directed to convey the sanction for Ms. Nayma Baten, Meteorologist, Bangladesh Meteorological Department to attend the 'WINTER SASCOF (SASCOF-9)' Session. The Session will be held in Nay Pai Taw, Myanmar from 27 to 28 September 2016 (excluding travelling/transit period).

2. The terms and conditions of sanction are as follows:
 - a. The period of tour including transit will be treated as on duty;
 - b. She will draw his pay & allowances in local currency;
 - c. She will submit a report within 15 days after her return;
 - d. Overstay will not be permitted; and
 - e. All expenses in this connection including round trip air passage will be borne by RIMES.
3. This order is issued with the approval of the competent authority.

Yours sincerely

Sd/-

Date 01.09.2016

Nasim Banu

Deputy Secretary

Phone:+88-02- 9141571

E-mail:sec4@mod.gov.bd

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Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E High Commissioner, High Commission of Myanmar, House # 2, Road # 11, Baridhara, Dhaka-1212
2. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale)
3. Director General, Immigration & Passports, Agargaon, Dhaka
4. Director, Hazrat Shahjalal (R) International Airport, Dhaka
5. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka
6. Private Secretary to the Senior Secretary, Ministry of Defence, Sher-e-Bangla Nagar, Dhaka
7. Director (Current Charge), Bangladesh Meteorological Department, Agargaon, Dhaka
8. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
9. Ms. Nayma Baten, Meteorologist, Bangladesh Meteorological Department, Dhaka
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka


Nasim Banu
Deputy Secretary