

**Replacement Letter of Same Date & Issue No**

Government of the People's Republic of Bangladesh  
Ministry of Defence  
Gana Bhaban Complex  
Sher-e-Bangla Nagar, Dhaka  
[www.mod.gov.bd](http://www.mod.gov.bd)

No. 23.00.0000.220.25.004.17.394

Date: 19 June 2018

From : Naima Begum  
Deputy Chief

To : Chief Accounts Officer  
Ministry of Defence  
HBFC Bhaban  
22, Purana paltan, Dhaka

Sir,

I am directed to convey the sanction for the following Officers & Staff of Ministry of Defence & Bangladesh Meteorological Department to attend the 'Factory Training' which will be held in Malaysia from 26-29 June 2018 or from the date of training (excluding travelling/transit period):

- i) Mr. Md. Muzammel Haque Tarafder, Deputy Director (Engineering), Bangladesh Meteorological Department, Agargaon, Dhaka.
  - ii) Mr. Hamidur Rahman, Administrative Officer, Ministry of Defence, Ganabhaban Complex, Dhaka.
  - iii) Mr. Mohammed Alamgir, Senior Observer, Bangladesh Meteorological Department, Agargaon, Dhaka.
2. The terms and conditions are as follows:
- a. The period of tour including transit will be treated as on duty;
  - b. They will draw their pay & allowances in local currency;
  - c. They will submit a report within 15 days after their return;
  - d. Overstay will not be permitted; and
  - e. All expenses in this connection including round trip air passage will be borne by Mazzak Inter-Trade (The training will be complete as per procurement contract).
3. This order is issued with the approval of the competent authority.

Yours sincerely,

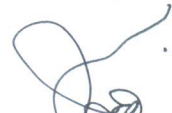
  
Naima Begum  
Deputy Chief  
Phone: +88-02- 9113187  
E-mail: naimauq@yahoo.com

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Date: 19 June 2018

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E High Commissioner, High Commission of Malaysia, House # 19, Road # 6, Baridhara, Dhaka-1212.
2. Secretary, Ministry of Foreign Affairs, Dhaka.
3. Director General, Immigration & Passports, Agargaon, Dhaka.
4. Director, Hazrat Shahjalal (R) International Airport, Dhaka.
5. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka.
6. Director, Bangladesh Meteorological Department, Agargaon, Dhaka.
7. System Analyst, Ministry of Defence, Dhaka (With a request for published in website).
8. Private Secretary to the Secretary, Ministry of Defence, Dhaka.
9. Mr. Md. Muzammel Haque Tarafder, Deputy Director (Engineering), Bangladesh Meteorological Department, Agargaon, Dhaka.
10. Mr. Hamidur Rahman, Administrative Officer, Ministry of Defence, Ganabhaban Complex, Dhaka.
11. Mr. Mohammed Alamgir, Senior Observer, Bangladesh Meteorological Department, Agargaon, Dhaka.

  
Naima Begum  
Deputy Chief