

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex,
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.267.15.246

Date : 18 August 2016

To: Chief Accounts Officer, Ministry of Defence
HBFC Bhaban, 22, Purana paltan, Dhaka

Sir,

I am directed to convey that the Government of the People's Republic of Bangladesh has been pleased to permit the following officials of the project team of Bangladesh Meteorological Department for the 11th project meeting and training under the official project 'Institutional Support and Capacity Building for Mitigation of Weather and Climate Hazards in Bangladesh' between the Bangladesh Meteorological Department and the Norwegian Meteorological Institute will be held in Oslo, Norway from 19 to 29 September 2016 and 27 to 29 September 2016 respectively (excluding travelling/transit period):

Sl. No.	Name of Candidates And Designation	Meeting/Training	Duration
1	Ahmed Arif Rashid, Senior Mechanical Engineer	Meeting	27 to 29 September 2016
2	Md. Shadukul Alam, Assistant Director	Training	19 to 29 September 2016
3	Md. Abdul Mannan, Meteorologist	Training	19 to 29 September 2016
4	S.M. Quamrul Hassan, Meteorologist	Training	19 to 29 September 2016
5	Md. Bazlur Rashid, Meteorologist	Training	19 to 29 September 2016
6	Muhammad Abul Kalam Mallik, Meteorologist	Training	19 to 29 September 2016
7	Md. Tariful Newaz Kabir, Meteorologist	Training	19 to 29 September 2016

2. The terms and conditions are as follows:

- The period of this tour including transit will be treated as on duty;
- They will draw their pay & allowances in Bangladesh currency;
- They will submit a report within 15 days after their return;
- Expenses in this connection including round trip air ticket of economy class, fee for visa application, local accommodation and local hospitality during their staying in Oslo, Norway will be borne by MET Norway; and
- Overstay will not be allowed.

3. This order is issued with the approval of the competent authority.

Yours sincerely

Sd/-

Date 18.08.2016

Nasim Banu

Deputy Secretary

Phone: +88-02- 9141571

E-mail: d4@mod.gov.bd

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Copy forwarded for kind information & necessary action to (not according to seniority):

- Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue a Note Verbale)
- H.E Ambassador, Royal Norwegian Embassy, House # 9, Road # 11, Gulshan, Dhaka
- Director General, Immigration & Passports, Agargaon, Dhaka
- Director (Current Charge), Bangladesh Meteorological Department, Agargaon, Dhaka
- Director, Hazrat Shahjalal (R) International Airport, Dhaka
- General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka
- Private Secretary to the Senior Secretary, Ministry of Defence, Sher-e-Bangla Nagar, Dhaka
- System Analyst, Ministry of Defence, Dhaka (With request for publishing in website)
- Ahmed Arif Rashid, Senior Mechanical Engineer, Bangladesh Meteorological Department, Dhaka
- Md. Shadukul Alam, Assistant Director, Bangladesh Meteorological Department, Dhaka
- Md. Abdul Mannan, Meteorologist, Bangladesh Meteorological Department, Dhaka
- S.M. Quamrul Hassan, Meteorologist, Bangladesh Meteorological Department, Dhaka
- Md. Bazlur Rashid, Meteorologist, Bangladesh Meteorological Department, Dhaka
- Muhammad Abul Kalam Mallik, Meteorologist, Bangladesh Meteorological Department, Dhaka
- Md. Tariful Newaz Kabir, Meteorologist Bangladesh Meteorological Department, Dhaka,
- Personal Officer to the Additional Secretary, Ministry of Defence, Sher-e-Bangla Nagar, Dhaka


Nasim Banu
Deputy Secretary