

Government of the People's Republic of Bangladesh  
Ministry of Defence  
Gonobhaban Complex  
Sher-e-Bangla Nagar, Dhaka 1207  
www.mod.gov.bd

No. 23.00.0000.180.25.185.2016-189

Date: 06 June 2018

Subject: **Permission for foreign employment.**

The undersigned is directed to say that the Government of the People's Republic of Bangladesh has been pleased to permit Mr. S M Hamidul Haque, Deputy Director, Directorate General of Forces Intelligence (DGFI), Dhaka Cantonment, Dhaka to serve as 'Coordinator Security & HR' at NY Insurance Brokerage Inc, 71-16, 35<sup>th</sup> Avenue, Jackson Heights, NY-11372, New York, U.S.A. for a period of 2(two) years with effect from the date he relinquishes his duties in the Directorate General of Forces Intelligence, Dhaka, Bangladesh under the terms and conditions mentioned below:

- (a) The period of his service with foreign employer shall be counted from the date of relinquishment to the date prior to the date of resumption of his duties in Bangladesh and his services for the same period will be treated as foreign service under the said foreign employer, with lien, on his post in Bangladesh;
- (b) The period of this lien (2 years) shall be counted towards his seniority, annual increment of pay, leave and retirement;
- (c) During the period of his service under the foreign employer, he will not receive any pay or allowances (including travelling allowance etc.) or leave from the Government of the People's Republic of Bangladesh;
- (d) The terms of his leave during the period of his service with the foreign employer will be regulated according to the rules of the foreign employer and the leave salary due in respect of such leave will be payable by that employer. No liability in respect of leave salary on account of such leave earned or taken during foreign employment shall devolve on the Government of the People's Republic of Bangladesh or any organization under it. The Government of the People's Republic of Bangladesh will not recover any leave salary contribution from the foreign employer;
- (e) All expenses to be incurred in connection with his joining the post under the foreign employer and for resuming his post in Bangladesh after completion of the period of foreign service will be borne either by the foreign employer or by himself. During his service under the foreign employer he will draw his pay and allowances, etc. from that employer as per terms of his employment with the foreign employer;
- (f) He will not be entitled to receive any leave salary from the Government of the People's Republic of Bangladesh or from any organization under it, in respect of disability leave on account of any disability arising out of the foreign service with the foreign employer, even though the disability might manifest itself after the termination of his foreign service;
- (g) During the period of his service with the foreign employer, he will not be entitled to any medical facility in respect of self or his family at the expense of the Government of the People's Republic of Bangladesh;
- (h) The Government of the People's Republic of Bangladesh will not involve itself in any way in determining his terms of service with his foreign employer or in any dispute of any kind arising out of his foreign service with the foreign employer. However, he may be given necessary consular, legal or any other form of help, if necessary, as an ordinary national of Bangladesh;

(i) He will regularly pay his contributions to General/Contributory Provident Fund, Group Insurance Premium and Benevolent Fund. His pension contributions and leave salary contributions will be paid by himself or by his foreign employer. He will also pay regularly to the Government Account the installments of his House Building/Motor Car/Motor Cycle/Bi-Cycle loan/advance and other loan or dues (if any) payable to the Government;

(j) On termination of his foreign service, he will resume the duties of his post in Bangladesh within the admissible joining time. In case of his failure to report to his employer in the Government of the People's Republic of Bangladesh within 4(four) weeks of expiry of the approved period of foreign service, the period of his absence beyond the approved period of foreign service will be treated as unauthorized absence and disciplinary action will be taken against him on charge of unauthorized absence.

2. Violation of any of the terms and conditions mentioned above and also in the undertaking appended hereto may lead to cancellation of this permission and other disciplinary actions.

Sd/-  
Md. Forhad Hossain  
Assistant Secretary  
Phone: 9139897

Director General  
Office of the Chief Administrative Officer  
198, Dhaka Cantt.  
Dhaka

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**Distribution for information & necessary action to (Not according to seniority):**

1. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale).
5. H.E. Ambassador, Embassy of USA, Dhaka, Bangladesh.
6. H.E. Ambassador, Embassy of Bangladesh, Washington D.C., USA.
7. Director General, Directorate General of Forces Intelligence, Dhaka Cantonment, Dhaka.
8. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
9. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
10. Director, Hazrat Shahjalal (R) Int'l Airport, Dhaka.
11. Office of the FC(Misc), Dhaka Cantonment, Dhaka.
12. President/CEO, NY Insurance Brokerage Inc, 71-16, 35<sup>th</sup> Avenue, Jackson Heights, NY-11372, New York, U.S.A.
13. Mr. S M Hamidul Haque, Deputy Director, Directorate General of Forces Intelligence, Dhaka Cantonment, Dhaka.
- ✓ 14. System Analyst, Ministry of Defence, Dhaka.
15. Private Secretary to the Secretary, Ministry of Defence, Dhaka.

  
Md. Forhad Hossain  
Assistant Secretary