

Government of the People's Republic of Bangladesh
Ministry of Defence
Ganabhaban Complex, Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No.23.00.0000.120.25.001.16.274

Date: 16 October 2017

To: Chief Accounts Officer
Ministry of Defence, HBFC Bhaban
22, Purana Paltan, Dhaka.

The undersigned is directed to convey that the Government of the people's Republic of Bangladesh is pleased to permit the following officials of Bangladesh delegation to participate in the "Group on Earth Observations Fourteenth Plenary Session-(GEO XIV)"- to be held in Washington, D.C. USA, from 25-26 October 2017 (excluding transit period):

1. Md. Golam Kibria, Additional Secretary, Ministry of Defence.
2. Brigadier General Shah Sagirul Islam, ndc, afwc, psc, Joint Secretary, Ministry of Defence.
3. Mr. Shamsuddin Ahmed, Director, Bangladesh Meteorological Department.
2. After participation in GEO XIV-Plenary Session, Brigadier General Shah Sagirul Islam, Joint Secretary, Ministry of Defence will avail 03 (three) days Ex-Bangladesh leave from 27-29 October 2017 (excluding transit period) in New York, USA.
3. The terms & conditions of the sanction are as follows:
 - a. The period of this tour including transit will be treated as on duty;
 - b. The officials will draw their pay & allowances in Bangladesh currency;
 - c. All the expenses of Md. Golam Kibria, Additional Secretary and Brigadier General Shah Sagirul Islam, Joint Secretary of Ministry of Defence and Mr. Shamsuddin Ahmed, Director of Bangladesh Meteorological Department including round trip air ticket, Internal transportation, food, accommodation and other expenses as per rules will be borne by the Government of Bangladesh.
 - d. The delegation will submit a report within 15 days after their return;
 - e. Over stay will not be allowed.
4. This order is issued with the approval of the competent authority.

M. Waliul Islam 16.10.2017

Mohammad Waliul Islam
Assistant Secretary
Phone: 48111569

No.23.00.0000.120.25.001.16.274

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Copy forwarded for kind information & necessary action to (not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Home Affairs, Bangladesh Secretariat, Dhaka
3. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue a Note Verbale)
4. H.E. Ambassador, Embassy of the United States of America in Bangladesh, Madani Avenue, Baridhara, Dhaka.
5. H.E. Ambassador, Embassy of the peoples Republic of Bangladesh, Washington, DC. 3510 International Drive, NW, Washington, DC. 20008, USA.
6. Md. Golam Kibria, Additional Secretary, Ministry of Defence, Dhaka.
7. Brigadier General Shah Sagirul Islam, Joint Secretary, Ministry of Defence, Dhaka.
8. Director General, Immigration & Passports, Agargaon, Dhaka.
9. Mr. Shamsuddin Ahmed, Director, Bangladesh Meteorological Department, Agargaon, Dhaka
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka.
12. Private Secretary to the Secretary, Ministry of Defence, Dhaka.
13. System Analyst, Ministry of Defence, Dhaka (With request for publishing in website)
14. Mr./Mrs, Barbara J. Ryan, Secretariat Director, GEO Secretariat, 7 bis, avenue, CH. 1211, Geneva, Switzerland.
15. Accounts Officer, Ministry of Defence, Dhaka.
16. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka.

M. Waliul Islam 16.10.2017

Mohammad Waliul Islam
Assistant Secretary