

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

Promo/1proshi-5/2007/d-4/300

Date: 16.11.2017

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana Paltan, Dhaka

Sir,

I am directed to convey the sanction of deputation in favour of Md. Momenul Islam, Meteorologist, Bangladesh Meteorological Department to attend the "Regional Capacity Development Workshop for Multi-Hazard Risk Assessment and Early Warning Systems at the World Bosai Forum 2017". The Workshop will be held in Sendai, Japan, 25-28 November 2017 (excluding travelling/transit period).

2. The terms and conditions of sanction are as follows:
 - a. The period of tour including transit will be treated as on duty.
 - b. He will draw his pay and allowances in local currency.
 - c. He will submit a report within 15 days after his return.
 - d. Overstay will not be permitted; and
 - e. All expenses in this connection including round trip air passage will be borne by Economic and Social Commission for Asia and the Pacific (ESCAP).
3. This order is issued with the approval of the competent authority.

your sincerely


Sd/-
16/11/2017
Nasim Banu
Deputy Secretary
Phone: +880 29141571
E-mail: d4@mod.gov.bd

Promo/1proshi-5/2007/d-4/300/1(10)

Date: 16.11.2017

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E Ambassador, Embassy of the Japan, Dutabash Rd. Dhaka Bangladesh.
2. Secretary, Ministry of Foreign affairs, Dhaka (With a request to issue a note verbale).
3. Director General, Immigration and Passports, Agargaon, Dhaka.
4. Director, Hazarat Shah Jalal (R) International Airport, Dhaka.
5. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
6. Director, Bangladesh Meteorological Department, Dhaka.
7. Private Secretary to the Secretary, Ministry of Defence, Dhaka.
8. System Analyst, Ministry of Defence, Dhaka (With a request for published in website).
9. Mr. Md. Momenul Islam, Meteorologist, Bangladesh Meteorological Department, Dhaka.
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka.


Nasim Banu
Deputy Secretary