

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.267.15.477

Date: 13 December 2015

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana Paltan, Dhaka

Dear Sir,

I am directed to convey the sanction of the Government for Nayma Baten, Meteorologist, Bangladesh Meteorological Department to attend the Hands on Training on 'Seasonal Forecast Customization' which will be held in Thailand from 21 December 2015 to 13 January 2016 (excluding travelling/transit period):

2. The terms and conditions of the sanction are as follows:
 - a. The period of tour including transit will be treated as on duty;
 - b. She will draw her pay & allowances in local currency;
 - c. She will submit a report within 15 days after her return;
 - d. Overstay will not be permitted;
 - e. All expenses in this connection including round trip air passage will be borne by RIMES.
3. This order is issued with the approval of the competent authority.

Yours sincerely,

Sd/-

Date 13.12.2015

Nasim Banu
Senior Assistant Secretary
Phone:+88-02- 9141571
E-mail:sec4@mod.gov.bd

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Date: 13 December 2015

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E Ambassador, Royal Thai Embassy, 18 & 20 Madani Avenue, Baridhara, Dhaka
2. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale)
3. Director General of Immigration & Passports, Agargaon, Dhaka
4. Director, Hazrat Shahjalal (R) International Airport, Dhaka
5. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka
6. Director, Bangladesh Meteorological Department, Agargaon, Dhaka
7. Nayma Baten, Meteorologist, Bangladesh Meteorological Department, Dhaka (Mob. No. +88 01715199017)
8. Private Secretary to the Senior Secretary, Ministry of Defence, Dhaka
9. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka

Nasim Banu
Senior Assistant Secretary