

Government of the People's Republic of Bangladesh  
Ministry of Defence  
Ganabhaban Complex  
Sher-e-Bangla Nagar, Dhaka 1207  
[www.mod.gov.bd](http://www.mod.gov.bd)

No. Promo/Foreign Tour/2010/D-11/521

Dated: 31 March 2016

From: Md. Ahsanur Rahman Hasib  
Deputy Secretary (D-11)

To: Chief Accounts Officer, Ministry of Defence  
HBFC Bhaban, 22, Purana Paltan, Dhaka

Subject: To attend the 15<sup>th</sup> Defence Services Asia Exhibition and conference (DSA 2016) to be held in Malaysia from 18-19 April 2016 and bilateral discussion with Ministry of Defence Singapore, Republic of Singapore from 20-22 April 2016.

Dear Sir,

The undersigned is directed to convey the sanction of the Government in favour of the following officials to attend the 15<sup>th</sup> Defence Services Asia Exhibition and conference (DSA 2016) at putra World Trade Centre (PWTC) in Malaysia from 18-19 April 2016 and bilateral discussion with Ministry of Defence Singapore, Republic of Singapore from 20-22 April 2016 (excluding travel/transit period):

- (a) Mr. Kazi Habibul Awal  
Senior Secretary, Ministry of Defence
- (b) Mr. Md Golam Kibria  
Joint Secretary, Ministry of Defence

Team Leader

Member

2. The terms & conditions are as follows:

- a. The sanctioned period of their tour including transit will be treated as on duty;
- b. They will draw their pay and allowances in local currency as per rules;
- c. Expenses for accommodation, food and local transport of Mr. Kazi Habibul Awal, Senior Secretary and Mr. Md Golam Kibria, Joint Secretary, Ministry of Defence in Malaysia will be borne by the organizing authority. All other expenses including accommodation & food in Singapore and round trip air ticket of Malaysia and Singapore will be borne by the Govt. of Bangladesh.
- d. They will submit a report within 15 days after their return;
- e. Overstay will not be allowed.

3. This order is issued with the approval of the competent authority.

Yours sincerely,

Sd/-

31/03/2016

(Md. Ahsanur Rahman Hasib)  
Deputy Secretary (D-11)  
Phone: 9113006  
Fax: 880-2-9110535

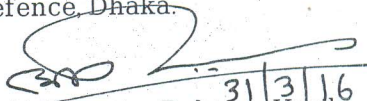
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Copy forwarded for kind information & necessary action to (not according to seniority):

- 01. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's office, Dhaka.
- 02. Senior Secretary, Ministry of Public Administration/Home Affairs, Dhaka.
- 03. Mr. Kazi Habibul Awal, Senior Secretary, Ministry of Defence, Dhaka.
- 04. Secretary, Ministry of Foreign Affairs, Dhaka.  
(With a request to issue note verbale in this respect).
- 05. H. E. The High Commissioner, High Commission of Malaysia, Bangladesh.
- 06. H. E. The High Commissioner, High Commission of Bangladesh, Malaysia.

07. The Consulate of the Republic of Singapore, Dhaka, Bangladesh.
08. H. E. The High Commissioner, High Commission of Bangladesh, Singapore.
09. Mr. Md Golam Kibria, Joint Secretary, Ministry of Defence, Dhaka.
10. Director General of Immigration & Passports, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
13. Private Secretary to the Senior Secretary, Ministry of Defence, Dhaka.
14. System Analyst, Ministry of Defence, Dhaka.
15. Accounts Officer, Ministry of Defence, Dhaka.
16. Personal Officer to Additional Secretary, Ministry of Defence, Dhaka.

  
(Md. Ahsanur Rahman Hasib)  
Deputy Secretary (D-11)