

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex,
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.237.12.327

Date : 25 August 2015

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana paltan, Dhaka

Sir,

I am directed to convey the sanction for the following officers of Ministry of Defence and Bangladesh Meteorological Department to visit the 8th project meeting under the official project 'Institutional Support and Capacity Building for Mitigation of Weather and Climate Hazards in Bangladesh' between BMD and MET Norway. The above mentioned meeting will be held at Norwegian Meteorological Institute in Oslo, Norway from 8 to 10 September 2015 (excluding travelling/transit period):

No	Name of Candidates and Designation
1	Mr. Muhammad Ashraf Ali Faruk, Deputy Secretary, Ministry of Defence
2	Mr. Shamsuddin Ahmed, Deputy Director, Bangladesh Meteorological Department

2. The terms and conditions are as follows:
 - a. The period of tour including transit will be treated as on duty;
 - b. They will draw their pay & allowances in local currency;
 - c. They will submit a report within 15 days after their return;
 - d. Overstay will not be permitted; and
 - e. All expenses in this connection including round trip air passage will be borne by Norwegian Meteorological Institute.
3. This order is issued with the approval of the competent authority.
4. G.O no. 23.00.0000.040.25.237.12.318, dated 18 August 2015 is hereby cancelled.

Yours sincerely,

Sd/-

Date 25.08.2015

Nasim Banu
Senior Assistant Secretary
Phone:+88-02- 9141571
E-mail:sec4@mod.gov.bd

No. 23.00.0000.040.25.237.12.327/1(12)

Date : 25 August 2015

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E Ambassador, Royal Norwegian Embassy, House # 9, Road # 11, Gulshan-2, Dhaka
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
3. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale)
4. Director General, Immigration & Passports, Agargaon, Dhaka
5. Director, Hazrat Shahjalal (R) International Airport, Dhaka
6. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka
7. Director, Bangladesh Meteorological Department, Agargaon, Dhaka
8. Private Secretary to the Senior Secretary, Ministry of Defence, Sher-e-Bangla Nagar, Dhaka
9. Mr. Muhammad Ashraf Ali Faruk, Deputy Secretary, Ministry of Defence, Dhaka
10. Mr. Shamsuddin Ahmed, Deputy Director, Bangladesh Meteorological Department, Dhaka
11. System Analyst, Ministry of Defence, Dhaka
12. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka

Nasim Banu
Nasim Banu 25.8.2015
Senior Assistant Secretary