

Government of the People's Republic of Bangladesh  
Ministry of Defence  
Gana Bhaban Complex  
Sher-e-Bangla Nagar, Dhaka  
[www.mod.gov.bd](http://www.mod.gov.bd)

No. 23.00.0000.220.25.004.17.184

Date: 25 March 2018

From : Naima Begum  
Deputy Chief

To : Chief Accounts Officer  
Ministry of Defence  
HBFC Bhaban  
22, Purana Paltan, Dhaka

Sir,

I am directed to convey the sanction for the following officers of Ministry of Defence & Bangladesh Meteorological Department to attend the 'Familiarization Training' & 'Factory Training' which will be held in San Miniato, PI, Italy from 11-13 April 2018 (excluding travelling/transit period):

- i) Md. Masum Khan, Joint Secretary, Ministry of Defence, Ganabhaban Complex, Dhaka.
- ii) Abu Shazzad Chowdhury, Mechanical Engineer, Bangladesh Meteorological Department, Dhaka.

2. The terms and conditions are as follows:

- a. The period of tour including transit will be treated as on duty;
- b. They will draw their pay & allowances in local currency;
- c. They will submit a report within 15 days after their return;
- d. Overstay will not be permitted; and
- e. All expenses in this connection including round trip air passage will be borne by 'MCPHY Energy Italia SRL'.

3. This order is issued with the approval of the competent authority.

Yours sincerely,

*Sd/-*  
25.3.18

Naima Begum  
Deputy Chief  
Phone:+88-02- 9113187  
E-mail:naimauq@yahoo.com

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Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E Ambassador Extraordinary & Plenipotentiary, Embassy of the Republic of Italy, Plot # 2-3, Road # 74/79, Gulshan # 2, Dhaka-1212.
2. H.E Ambassador, Bangladeshi Embassy in Rome, Via Antonio Bertoloni 14, 00197 Rome, Italy.
3. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue note verble).
4. Md. Masum Khan, Joint Secretary, Ministry of Defence, Ganabhaban Complex, Dhaka.
5. Director General, Immigration & Passports, Agargaon, Dhaka.
6. Director, Hazrat Shahjalal (R) International Airport, Dhaka.
7. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka.
8. Director, Bangladesh Meteorological Department, Agargaon, Dhaka.
9. System Analyst, Ministry of Defence, Dhaka (With a request for published in website).
10. Private Secretary to the Secretary, Ministry of Defence, Dhaka.
11. Abu Shazzad Chowdhury, Mechanical Engineer, Bangladesh Meteorological Department, Dhaka.
12. Eng, Roberto Rasoini, Sales Manager, MCPHY Energy Italia SRL, Via Ayrton Senna n. 22, 56028 San Miniato (PI), P,I,/G,F, 02071840504.

*Naima Begum*  
25.3.18  
Naima Begum  
Deputy Chief