

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex,
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.263.15.288

Date : 29 September 2016

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana paltan, Dhaka

Sir,

I am directed to convey the Training for Mr Md. Sanaul Hoque Mondal, Assistant Director, Bangladesh Meteorological Department to attend the 'Scoping Workshop'. The Training will be held at Indian National Centre for Ocean Information Services (INCOIS) in Hyderabad, India from 3 to 4 October 2016 (excluding travelling/transit period).

2. The terms and conditions of sanction are as follows:
 - a. The period of tour including transit will be treated as on duty;
 - b. He will draw his pay & allowances in local currency;
 - c. He will submit a report within 15 days after his return;
 - d. Overstay will not be permitted; and
 - e. Expenses in this connection air ticket of economy class will be borne by Bangladesh Meteorological Department (BMD). & fee for visa application, local accommodation and local hospitality during his staying in India will be borne by Indian government.
3. This order is issued with the approval of the competent authority.

Yours sincerely

Sd/-
Date 29.09.2016
Nasim Banu
Deputy Secretary
Phone:+88-02- 9141571
E-mail: d4@mod.gov.bd

No. 23.00.0000.040.25.263.15.288

Date : 29 September 2016

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E High Commissioner, High Commission of India, House # 2, Road # 142, Gulshan-1, Dhaka
2. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale)
3. Director General, Immigration & P'assports, Agargaon, Dhaka
4. Director, Hazrat Shahjalal (R) International Airport, Dhaka
5. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka
6. Private Secretary to the Senior Secretary, Ministry of Defence, Sher-e-Bangla Nagar, Dhaka
7. Director (Current Charge), Bangladesh Meteorological Department, Agargaon, Dhaka
- ✓ 8. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
9. Mr Md. Sanaul Hoque Mondal, Assistant Director, Bangladesh Meteorological Department, Dhaka.
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka


Nasim Banu
Deputy Secretary