

Government of the people's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No . 23.00.0000.040.25.241.14.98

Date: 10.04.2018

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana Paltan, Dhaka

Sir,

I am directed to convey the sanction of deputation in favour of Shahanaj Sultana, Meteorologist to attend the short course on "Geospatial Modelling in Forestry and Ecology for Climate Change Response Studies", at IIRS will be held in Dehradun, India from 16 to 27 April 2018 (excluding travelling/transit period).

2. The terms and conditions of sanction are as follows:

- a. The period of tour including transit will be treated as on duty.
- b. She will draw her pay and allowances in local currency.
- c. She will submit a report within 15 days after her return.
- d. Overstay will not be permitted; and
- e. All expenses in this connection including round trip air passage will be borne by CSSTEAP.

3. This order is issued with the approval of the competent authority.

your sincerely


Sd/-
Date:10/04/2018
Arifur Rahman Khan
Deputy Secretary
Phone: +880 29141571
E-mail: d4@mod.gov.bd

No . 23.00.0000.040.25. 241.14.98/1(10)

Date: 10.04.2018

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E High Commissioner, High Commission on India, House# 2, Road # 142, Gulshan-1, Dhaka.
2. Secretary, Ministry of Foreign affairs, Dhaka (With a request to issue a note verbale).
3. Director General, Immigration and Passports, Agargaon, Dhaka.
4. Director, Hazarat Shah Jalal (R) International Airport, Dhaka.
5. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.
6. Director, Bangladesh Meteorological Department, Dhaka.
- ✓ 7. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
8. Shahanaj Sultana, Meteorologist, Bangladesh Meteorological Department, Dhaka.
9. Private Secretary to the Secretary, Ministry of Defence, Dhaka.
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka.

 10.04.18

Arifur Rahman Khan
Deputy Secretary