

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.267.15.440

Date: 26 November 2015

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana Paltan, Dhaka

Dear Sir,

I am directed to convey the sanction of the Government for Mr. Mohammad Sazzad Hossain, Senior Communication Engineer, Bangladesh Meteorological Department to attend the 9th Regional Steering Committee Meeting of the HKH-HYCOS initiative which will be held in Kathmandu, Nepal from 7 to 8 December 2015 (excluding travelling/transit period):

2. The terms and conditions of the sanction are as follows:
 - a. The period of tour including transit will be treated as on duty;
 - b. He will draw his pay & allowances in local currency;
 - c. He will submit a report within 15 days after his return;
 - d. Overstay will not be permitted;
 - e. All expenses in this connection including round trip air passage will be borne by ICIMOD.
3. This order is issued with the approval of the competent authority.

Yours sincerely,

Sd/-

Date 26.11.2015

Nasim Banu
Senior Assistant Secretary
Phone:+88-02- 9141571
E-mail:sec4@mod.gov.bd

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Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E Ambassador, Embassy of Nepal, United Nations Road # 2, Baridhara, Dhaka
2. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale)
3. Director General of Immigration & Passports, Agargaon, Dhaka
4. Director, Hazrat Shahjalal (R) International Airport, Dhaka
5. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka
6. Director, Bangladesh Meteorological Department, Agargaon, Dhaka
7. Mr. Mohammad Sazzad Hossain, Senior Communication Engineer, Bangladesh Meteorological Department, Dhaka
8. Private Secretary to the Senior Secretary, Ministry of Defence, Dhaka
9. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka

Nasim Banu
26.11.2015
Nasim Banu
Senior Assistant Secretary