

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex,
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.263.15.282

Date : 27 September 2016

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana paltan, Dhaka

Sir,

I am directed to convey the Training for Mr Moin Uddin Ahmed, Mechanical Engineer, Bangladesh Meteorological Department to attend the Training on 'Instrument Maintenance and Calibratoin'. The Training will be held at Meteorologocal Training Institute of the Meteorological Detartment (MTI IMD) Campus in Pune, India from 15 November to 12 December 2016 (excluding travelling/transit period).

2. The terms and conditions of sanction are as follows:
 - a. The period of tour including transit will be treated as on duty;
 - b. He will draw his pay & allowances in local currency;
 - c. He will submit a report within 15 days after his return;
 - d. Overstay will not be permitted; and
 - e. All expenses in this connection including round trip air passage will be borne by WMO.
3. This order is issued with the approval of the competent authority.

Yours sincerely


Sd/-
Date 27.09.2016
Nasim Banu
Deputy Secretary
Phone:+88-02- 9141571
E-mail: d4@mod.gov.bd

No. 23.00.0000.040.25.263.15.282

Date : 27 September 2016

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E High Commissioner, High Commission of India, House # 2, Road # 142, Gulshan-1, Dhaka
2. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale)
3. Director General, Immigration & P`assports, Agargaon, Dhaka
4. Director, Hazrat Shahjalal (R) International Airport, Dhaka
5. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka
6. Private Secretary to the Senior Secretary, Ministry of Defence, Sher-e-Bangla Nagar, Dhaka
7. Director (Current Charge), Bangladesh Meteorological Department, Agargaon, Dhaka
- ✓ 8. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
9. Mr Moin Uddin Ahmed, Mechanical Engineer, Bangladesh Meteorological Department, Dhaka
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka


Nasim Banu
Deputy Secretary