

Government of the People's Republic of Bangladesh
Ministry of Defence
Ganabhaban Complex, Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No.23.00.0000.120.25.001.16.379

Date: 09 October 2016

To: Chief Accounts Officer
Ministry of Defence, HBFC Bhaban
22, Purana Paltan, Dhaka.

The Undersigned is directed to convey that the Government of the people's Republic of Bangladesh is pleased to permit the following officials of Bangladesh delegation to participate in the "**Group on Earth Observations Thirteenth Plenary Session-(GEO) XIII**"- to be held in St. Petersburg, Russian Federation, from 07-10 November 2016 (excluding transit period):

- | | | | |
|----|--|---|-------------|
| 1. | Kazi Habibul Awal Senior Secretary, Ministry of Defence | - | Team Leader |
| 2. | Mr. Farid Ahmed Director, Prime Minister's Office | - | Member |
| 3. | Shamsuddin Ahmed Director, Bangladesh Meteorological Department | - | Member |

2. After Participation of GEO XIII-Plenary Session Kazi Habibul Awal, Senior Secretary, Ministry of Defence and Mr. Farid Ahmed, Director, Prime Minister's Office will stay in Moscow from 11-12 November 2016 for discussion with the officials of the Ministry of Defence of Russia on related Armed Forces Organization, with the co-ordination of Bangladesh Embassy, Moscow.

3. The terms & conditions of the sanction are as follows:

- The period of this tour including transit will be treated as on duty;
- The officials will draw their pay & allowances in Bangladesh currency;
- All the expenses of Kazi Habibul Awal, Senior Secretary including round trip air ticket of business class regarding this tour as per rules will be borne by the Government of Bangladesh. Expenses for round trip air ticket of economy class, hospitality, local accommodation and others for Mr. Farid Ahmed will be borne by the Prime Minister's Office, Government of Bangladesh. Expenses for round trip air ticket of economy class for Mr. Shamsuddin Ahmed will be borne by The GEO Secretariat & other expenses as per rules will be borne by the Government of Bangladesh.
- The delegation will submit a report within 15 days after their return;
- Over stay will not be allowed.

4. This order is issued with the approval of the competent authority.


Sd/-
Mohammad Waliul Islam
Assistant Secretary
Phone: 8129220

No.23.00.0000.120.25.001.16.379

Date: 09 October 2016

Copy forwarded for kind information & necessary action to (not according to seniority):

- Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office, Dhaka.
- Senior Secretary, Ministry of Public Administration/Home Affairs, Bangladesh Secretariat, Dhaka
- Kazi Habibul Awal, Senior Secretary, Ministry of Defence, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue a Note Verbale)
- H.E. Ambassador, Embassy of the Russian Federation in Bangladesh, H # NE(J)9, R # 79, Gulshan 2, Dhaka.
- H.E. Ambassador, Embassy of the people s Republic of Bangladesh in Russian Federation, Zemledelchesky Per. 6, Moscow-119121, Russian Federation.
- Director General, Immigration & Passports, Agargaon, Dhaka.
- Mr. Farid Ahmed, Director, Prime Minister's Office, Tejgaon, Dhaka.
- Mr. Shamsuddin Ahmed, Director (Current Charge), Bangladesh Meteorological Department, Agargaon, Dhaka
- Director, Hazrat Shahjalal International Airport, Dhaka.
- General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka.
- Private Secretary to the Senior Secretary, Ministry of Defence, Dhaka.
- System Analyst, Ministry of Defence, Dhaka (With request for publishing in website)
- Mr./Mrs. Barbara J. Ryan, Secretariat Director, GEO Secretariat, 7 bis, avenue, CH. 1211, Geneva, Switzerland.
- Accounts Officer, Ministry of Defence, Dhaka.
- Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka.


09.10.2016
Mohammad Waliul Islam
Assistant Secretary