

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex,
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.040.25.236.07.275

Date : 24 September 2016

To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22, Purana paltan, Dhaka

Sir,

I am directed to convey the sanction for Mossammat Ayesha khatun, Deputy Director, Bangladesh Meteorological Department to attend the 'Primary Modes of Global Climate Variability and Regional Climate'. The training will be held in Tokyo, Japan from 14 to 18 November 2016 (excluding travelling/transit period).

2. The terms and conditions of sanction are as follows:
 - a. The period of tour including transit will be treated as on duty;
 - b. She will draw her pay & allowances in local currency;
 - c. She will submit a report within 15 days after her return;
 - d. Overstay will not be permitted; and
 - e. All expenses in this connection including round trip air passage will be borne by JMA.
3. This order is issued with the approval of the competent authority.

Yours sincerely

Sd/-

Date 24.09.2016

Nasim Banu

Deputy Secretary

Phone:+88-02- 9141571

E-mail:d4@mod.gov.bd

No. 23.00.0000.040.25.236.07.275

Date : 24 September 2016

Copy forwarded for kind information & necessary action to (not according to seniority):

1. H.E Ambassador, Embassy of Japan, Plot # 5 & 7, Dutabash Road, Baridhara, Dhaka
2. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue note verbale)
3. Director General, Immigration & Passports, Agargaon, Dhaka
4. Director, Hazrat Shahjalal (R) International Airport, Dhaka
5. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka
6. Private Secretary to the Senior Secretary, Ministry of Defence, Sher-e-Bangla Nagar, Dhaka
7. Director (Current Charge), Bangladesh Meteorological Department, Agargaon, Dhaka
8. Mossammat Ayesha Khatun, Deputy Director, Bangladesh Meteorological Department, Agargaon, Dhaka
9. System Analyst, Ministry of Defence, Dhaka (With a request for published in website)
10. Personal Officer to the Additional Secretary, Ministry of Defence, Dhaka


Nasim Banu
Deputy Secretary